

Working Group Report to the Governance and Audit Committee.

Name of Working Group:	Governance & Audit HoWPS
Date of Meeting:	20.02.23

Brief Details of Matters considered at the meeting:

ToR

1. Arrangements underpinning the formal establishment of the HoWPS Ltd.
2. HoWPS Ltd Board establishment and oversight of the company by the Board, including financial and operational oversight, performance management and decision making.
3. The effectiveness of operational management arrangements below Board level.
4. Contractual arrangements between Powys CC, Kier and HoWPS, including but not exclusively, contract specification, contract management, off-contract decision making.
5. Inter-company financial decision making and reporting.
6. Operational and financial implications of IT systems interfaces.
7. Kier's wider commercial and financial relationship with the Council, in relationship to the capital programme.
8. Partner cultural fit.

Presentation provided by Nigel Brinn

Work Programme

Next Steps

Outcomes / Observations:

Work will be split into Phases:

Phase1 – ToR 1- 4

Session with – Jim Swabey – Property Design Services

Phase 2 – ToR 5 – 9

Future Actions / Items to be added to the Work Programme:

Actions / Information to be provided

1. Fleet figures – comparison between Kier and PCC. 77 vehicles were required when HoWPS transferred back into Powys.
2. Options Appraisals – why was it set up as a JV.
3. Timeline.
4. Risk Sharing contractual documentation.
5. Presentation around procurement process.
6. Preferred supplier identified – contractual documentation was attempted to move away from
7. See JV approval to share Performance Management information.
8. CMF – Contract Management Forum arrangements information – explain what it does.
9. Procurement process.
10. Clarify confidentiality.

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Recommendations to the Governance and Audit Committee:

Meetings:

2023			
Monday	03 April	14:30	Zoom
Wednesday	24 May	14:00	Zoom
Wednesday	25 June	11:00	Zoom
Monday	12 June	11:00	Zoom